

**Minutes of the MSPE St. Louis Chapter
Chapter Board of Directors Meeting
September 30, 2022 Meeting / Conference Call**

1. **CALL TO ORDER** – Mike Rademacher called the meeting to order at 7:35 am.
2. **Roll Call**

<u>Board of Directors</u>		8/26/2022	9/30/2022	
President	Mike Rademacher	X	X	
President Elect	Eric Stauffer		X	
Treasurer	Sean Martin	X	X	
Secretary	Mark Kollitz	X	X	
Past President	Allison Mannion	X	X	
Chapter Director	Erin Jearls	X	X	
Chapter Director	Tim Quinn	X	X	
Chapter Director	Lisa Cheng	X	X	
Chapter Director	Diane Grossenheider	X	X	
Chapter Director	Marc Eshelman	X		
Chapter Director	Ehrin Sleet	X	X	
TOTAL BOD PRESENT		10	10	
MSPE Treasurer	Michael Buechter		X	
STL State Chapter Director	Jeff Hoevelmann		X	
Others –				
	Kathy French	X		
	Madison Daiber	X		

1. Approval of minutes from 8/26/2022 meeting.

Mike Buechter mentioned that the names in the attendee roster needed to be updated to reflect the current Board structure. Mark Kollitz mentioned the minutes would be updated accordingly and submitted for the Chapter website. Diane Grossenheider motioned to approve the amended minutes. Allison Mannion seconded.

2. President’s Report – Mike Rademacher

Mike mentioned that the grants for MathCounts and the FE Preparation Course materials have been approved. Mike also mentioned that Julie Whitehead will be the new lead person for MathCounts.

The 2021-2022 audit needs to occur with involvement from Mike Rademacher, Eric Stauffer, Sean Martin, and Jeff Hoevelmann. This audit needs to be completed before the October 2022 Board meeting. Budget preparation could be included with this meeting.

It was discussed that a new location for the Annual Awards Meeting needs to be evaluated as a result of escalating costs. A list of candidate locations will be available for discussion at the October 2022 meeting. Mike mentioned that the list of past award winners needs to be updated on our website.

It was also discussed the Call for Nominations for Chapter awards is open and that the announcement needs to be submitted to other organizations for promotion.

3. Vice President's Report – Eric Stauffer

Eric mentioned that the Chapter Leadership Manual and History need to be updated in the near future.

4. Treasurer's Reports for Chapter – Sean Martin

The Chapter account has no significant activity this month and has a current balance is \$7,518.91.

5. Past President's Report – Allison Mannion

No updates at this time.

6. Department of Administration/Finance – Marc Eshelman

No updates at this time.

7. Department of Education – Lisa Cheng

No updates at this time.

8. Department of Membership – Diane Grossenheider

No updates at this time.

9. Department of Programs

It was discussed and emphasized that a new lead person is needed for this committee. Mike Buechter mentioned the challenge of breaking even at events due to escalating costs and that the Chapter could consider joint meetings with other organizations to help defray costs. The goal for the Chapter is 2-3 lunch meetings in Spring 2023.

10. Department of Public Relations – Ehrin Sleet

Ehrin mentioned that the newsletter is in progress and that it is expected to be issued in October. The use of the Wild Apricot email distribution system as a Chapter resource was also discussed.

11. Department of Engineers Week – Erin Jearls

No updates at this time.

12. State Director - Jeff Hoevelmann

Jeff mentioned that a State Board meeting is scheduled for October 8 and that he will provide an update to the team at our October 28 meeting.

13. State Treasurer – Mike Buechter

Mike mentioned the recent sale of the MSPE building in Jefferson City.

14. New Business

No updates at this tie.

Next Meeting: October 28, 2022 (7:30AM).

Meeting was adjourned at: The meeting was adjourned at 8:15 AM following a motion by Diane and a second by Allison.

Minutes respectfully submitted by Mark Kollitz, P.E.