

**Minutes of the MSPE St. Louis Chapter  
Chapter Board of Directors Meeting  
December 2, 2022 Meeting / Conference Call**

1. **CALL TO ORDER** – Eric Stauffer called the meeting to order at 7:35 am.

2. **Roll Call**

<u>Board of Directors</u>		8/26/2022	9/30/2022	10/28/2022	12/2/2022
<b>President</b>	Mike Rademacher	X	X	X	
<b>President Elect</b>	Eric Stauffer		X	X	X
<b>Treasurer</b>	Sean Martin	X	X	X	X
<b>Secretary</b>	Mark Kollitz	X	X	X	X
<b>Past President</b>	Allison Mannion	X	X	X	X
<b>Chapter Director</b>	Erin Jearls	X	X	X	X
<b>Chapter Director</b>	Tim Quinn	X	X		
<b>Chapter Director</b>	Lisa Cheng	X	X		X
<b>Chapter Director</b>	Diane Grossenheider	X	X	X	X
<b>Chapter Director</b>	Marc Eshelman	X		X	X
<b>Chapter Director</b>	Ehrin Sleet	X	X	X	X
<b>TOTAL BOD PRESENT</b>		<b>10</b>	<b>10</b>	<b>9</b>	<b>9</b>
<b>MSPE Treasurer</b>	Michael Buechter		X		X
<b>STL State Chapter Director</b>	Jeff Hoevelmann		X	X	X
<b>Others –</b>					
	Kathy French	X			X
	Madison Daiber	X			

1. **Approval of minutes from 10/28/2022 meeting.**

Eric Stauffer motioned to approve the minutes. The motion was seconded by Allison Mannion. The minutes were approved.

2. **President’s Report – Mike Rademacher**

On behalf of Mike Rademacher, Eric Stauffer presented the President’s Report. Eric mentioned the ongoing Chapter Awards nomination process. Diane mentioned that there have been no nominations to date for the Outstanding Engineer in Education or the QBS awards. A discussion was conducted to review the candidates for the other Chapter awards and the award winning nominees were approved. It was also decided to host the awards ceremony at the Tap Room.

The Chapter audit was discussed and Jeff Hoevelmann mentioned that the Chapter and Foundation bylaws need to be accessible to the membership. Ehrin Sleet will confirm their status and add to the website. There was no concern expressed

regarding the Chapter audit. Ehrin Sleet motioned to approve and was seconded by Allision Mannion. The audit was approved by the Board.

The 2022/2023 budget was presented and discussed. Sponsorship of the upcoming MSD CIRP presentation and Engineers Week activities mentioned. Ehrin Sleet motioned to approve and was seconded by Allision Mannion. The 2022/2023 budget was approved by the Board.

**3. Vice President's Report – Eric Stauffer**

No updates at this time.

**4. Treasurer's Reports for Chapter – Sean Martin**

The Chapter account has no significant activity this month and has a current balance is \$7,518.91.

**5. Past President's Report – Allison Mannion**

Allison mentioned that she is serving as the St. Louis representative on the Moving Missouri Forward Committee and on the 2023 Annual Convention Planning Committee.

**6. Department of Administration/Finance – Marc Eshelman**

Marc mentioned that the Board needs to begin giving consideration to Officer/Director candidates for next year.

**7. Department of Education – Lisa Cheng**

Lisa mentioned that the PE Refresher Course needs to be advertised and that she will coordinate with Ehrin Sleet regarding uploading information to the website.

**8. Department of Membership – Diane Grossenheider**

No additional information to present at this time.

**9. Department of Programs**

No updates at this time.

**10. Department of Public Relations – Ehrin Sleet**

Ehrin mentioned the Chapter Newsletter and that content is needed for future editions.

**11. Department of Engineers Week – Erin Jearls**

Erin mentioned that Engineers Week is February 19-25, 2023 and the Chapter event will be held at the Science Center on February 25. Erin mentioned that coordination with the Science Center is ongoing and that a "Save The Date" announcement would be sent later this month. Registration will begin in January 2023.

**12. State Director - Jeff Hoevelmann**

Jeff mentioned that information from MO-MSPE regarding recent state activities and initiatives are included in this month's Board Packet

**13. State Treasurer – Mike Buechter**

No updates at this time.

#### **14. New Business**

No updates at this time.

**Next Meeting:** January 27<sup>th</sup>, 2023 (7:30AM).

**Meeting was adjourned at:** The meeting was adjourned at 8:20 AM.

Minutes respectfully submitted by Mark Kollitz, P.E.